

Connecticut Junior Soccer Association  
Board of Directors Meeting  
April 12, 2010

The following were in attendance:

Al Bell, Tim Blake, Dave Brouillette, Jim Brown, Tony Carvalho, Dick Cavanaugh, Joe Conte, Michael Dahlem, Joe Filippetti, Maggie Girard, Marc Glass, Brett Jones, Milan Keser, Tom Mattera, Chafik Rebai, John Riley, Tom Skarbek, Joe Zizik, Sue Schultz, Gerry Koppe, and Kathy Zolad.

The following were absent:

Andrea Duffy, Robbie Rickert, and Austin Daniels

**Minutes:**

The minutes were approved as submitted.

Kathy requested we go out of order from our agenda at this time.

Kathy received Paul Ormiston's resignation effective March 31, 2010 as the Northwest District Vice President. Dave Brouillette, NW District Representative, notified her that he will be the acting Vice President for this district until the next NW District meeting. His representative position will remain vacant until the next month.

*Upon motion by Tom Skarbek, seconded by Joe Conte, the Northwest District Vice President position will now be filled by Dave Brouillette and his position of Northwest District Representative will become vacant until further notice. Vote was unanimous. Motion passed.*

Representatives from Western United Extreme Soccer Club were present to request affiliation with CJSA. Jim Gasten, Charles Rogers, and Keith Blackwell were all in attendance. The club will be based out of Newtown. In your packet is their new club information along with their bylaws.

*Upon motion by Marc Glass, seconded by Dave Brouillette, to approve sanctioning of Western United Extreme as a CJSA affiliated club as of September, 2010. Vote was unanimous. Motion passed.*

At this time the Board went into Executive Session.

The Board came out of Executive Session at 8:30pm.

Kathy announced the resignation of our DOC, Austin Daniels, effective May 7<sup>th</sup>. The BOD wished Austin success in his new position in Arizona.

**Monthly Financial Statement:**

South Central is missing from the report in your packet. The BOD received additional financial reports and it was agreed that we will continue providing the reports in this manner

**Risk Management:**

It has been brought to Kathy's attention that there is so much player information that is left on the fields. She would like to see us using a condensed roster – a game day roster, with just the player's name, ID number and jersey number for all sanctioned CJSA games and events. Passes will still be required where appropriate. This does not change the registration information required.

*Upon motion by Joe Conte, seconded by Tom Mattera, it was agreed that as of 9/1/10 we would use a Game Day Roster with player's name, ID number and jersey number for our Cup competitions and other CJSA games. Vote was unanimous. Motion passed.*

A discussion was held on obtaining background checks for foreign referees, coaches and adults that cannot go through the system. Further information is still needed.

**Tournament:**

SPIN, September 3-6, 2010

Farmington Bank Shootout, September 4-6, 2010

SCOR Warm-Up Tournament, September 4-6, 2010

West Haven Invitational Tournament, October 9-10, 2010  
Bethel Columbus Day Tournament, October 9-10, 2010  
Rocky Hill Columbus Day Tournament, October 9-10, 2010  
All were sanctioned.

**Registration:**

The numbers were included in the packet you received. These numbers come directly from our system.

**State Youth Referee Administrator:**

Jim Brown, stated that 3,777 referees certified now, probably will be within 3,800-3,850. All assignors need to complete and pass a background check prior to obtaining access to the referee list. The new certification course will be online for the Fall.

**Cup:**

Sue stated the numbers were there this spring for us to have both a girls and boys CT Cup U15 age group. Not enough numbers for either in the U17 age group. Deadline for U18 & U19 is this Wednesday, April 14, 2010. This year only a few clubs missed the second late entry deadline for the cup.

Also each club was sent two sandbags (minus the sand) from Jaypro with information for ordering more and receiving a discount as a CJSA affiliated club.

**Director of Coaching:**

Austin Daniels was not present as he was doing a license tonight.

**Club Embezzlement:**

Kathy has received notice that a club in the Northwest District has been wiped out by an embezzlement. The club was concerned for the players as they received an invoice from CJSA. A person has been charged in this case.

The BOD agreed that we would not place the club in bad standing for the outstanding invoice.

Discussion was held regarding how we should handle this and similar incidents. Dick Cavanaugh felt that we should can look at each incident separately and the BOD agreed.

*Upon a motion by Joe Conte, seconded by Dick Cavanaugh rather than waive the fees, we will waive the fees until the club receives restitution. If the do not receive restitution we will write off the charges. Vote was unanimous. Motion passed.*

We will continue to educate our clubs on how to protect themselves.

**Financial Policies:**

On April 7 there was a meeting with Kostin, Ruffkess & Company regarding our financial polices and John Riley explained some of the consolidation of accounting procedures that they wanted addressed. Tim Blake was unable to attend the meeting but had compiled his list of questions regarding the Kostin meeting. He stated that there were things that each district should be doing to be in compliance with current CJSA Rules:

- 1) District By Laws should be submitted
- 2) Annual Budget should be submitted
- 3) Approved District Minutes

The BOD is responsible to make sure that these three items are submitted.

There was much discussion on the procedures outlined by Kostin.

Consensus was that the financial duties will be consolidated and we need to take preventative measures. If this is done our financial responsibilities are moving towards what the accounting firm has asked us to do.

The Treasurer and Finance Committee will come back to the BOD with a process that we are going to be able to go forward with regard to our financial policies. Most of the BOD felt that this would be a good direction to go with at this time. Kathy asked if anyone has ideas to call Tim Blake or send him an email and let him know

Meeting adjourned at 9:45PM.

Respectfully submitted,

Gerry Koppe, CJSA Staff